Our Magazine

Before you start writing your monthly magazine, decide on the following issues:

1. Editorial Team

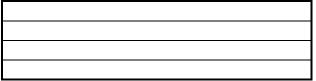
Discuss who is going to be responsible for the following jobs in your magazine team. Pick a new role for each issue of the magazine!

Editor in Chief	is responsible for the	
	contents of the magazine,	
	e ,	
	writes the editorial letter and	
	the table of contents,	
Assistant Editor	collects all the finished	
	articles and checks the	
	language,	
Timekeeper	organizes the planning	
	sessions, is responsible for	
	deadlines, reminds others of	
	deadlines,	
Layout Editor	is responsible for the layout	
	and presentation of the	
	magazine, assembles the	
	magazine	

2. Find a name for your magazine

The DEADLINE for the issue is on the

Your EDITING SESSIONS will be on



These editing sessions will be similar to the peer conferences we have for our portfolios. You will be asked to bring your drafts to class and show them to your teammates for suggestions of improvement!

If you need more than four editing sessions please arrange to meet after school or during breaks. You might also want to take home each others' drafts and give written comments and suggestions.

TIP: Always keep a copy of your texts for yourself. You might want to use them later in your portfolios!!!

Save your articles in your computer. It's a good idea to have a special diskette just for your English articles! Always make copies, don't trust your computer!!!

P.S: If you don't know how to type, sign up for our optional typing class in the afternoon. Typing is easy and fun to learn and it saves you hours!!!! if you can do it blind and fast!!!

3. Planning Session:

Which articles or topics are you planning to write for the next issue of your magazine. Who is going to write what?

Box of ideas:

stories, pet care information, sports news, world news, school news, recipes, crafts tips, games tips, book tips, comics and jokes, lifestories of stars, crossword puzzles, school events, important events in Graz, swapshop, penfriends, announcements, reviews of concerts, films or books, song tips, songs, German page, complaints or help page, science page, page of the month (season tips and activities) other:

Title/Topic	length	first draft due by	finished piece due	name